



Event Decorators of Iowa

-since 2005-

520 SE 4th Street | Des Moines, Iowa 50309 | 515-237-8282 | fax: 515-237-8283

Welcome Exhibitor,

It's with great pleasure to announce that Event Decorators of Iowa has been selected as the New Official Decorating contractor for the upcoming 43rd Annual Cedar Rapids Sport Show scheduled at the Alliant Energy PowerHouse Convention Center.

Iowa Sports Shows have provided the following with each 10' x 10' exhibit booth purchased:

- 8' high back wall curtains red, white and blue
- 3' high blue side curtain
- 1 8'x30' skirted table
- 2 chairs

The room is a concrete surface and ordering of carpet is strongly encouraged.

Exhibitor move in/out schedule:

Thursday February 25	12:00 – 8:00pm
Friday February 26	8:00 – 3:00pm
Sunday February 28	Move Out 5:00 pm

Please find our exhibitor services kit for you to review and take advantage of discount pricing thru February 5, 2021.

All orders require prepayment to qualify. If you need additional services please contact our offices to see how we may assist you.

Wishing you a successful show.
Event Decorators of Iowa, Inc.
Exhibitor Services.

Contact Information (Please Print)

Name	Date	Phone



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Show		Company Name	
43rd Annual Cedar Rapids Sports Show			
Street Address			
City		State	Zip

Payment Policy & Order Review

Your show contractor, Event Decorators of Iowa, Inc., is pleased to provide any of the following services you may require from the attached packet beyond association provided materials.

Complete forms for services you are requesting. Advance discounted rates qualify if orders are received prior to the deadline with full payment including all applicable taxes. **Orders received after show deadline, received without payment or placed at the show will be invoiced at standard rates. No billings.**

For your convenience, the following methods of payment are available:

- Company Check payable to Event Decorators of Iowa, Inc.
- Credit Card – We will use this authorization to charge your credit card account for your advance orders and any additional amounts incurred as a result of show site orders placed by your representative.
- Mastercard Visa American Express

Subtotal	\$
7% State Sales Tax	\$
Total Due	\$
4.5% Convenience fee if paid by credit card	\$
TOTAL DUE	\$

Cardholder's Name

Signature

Card Numbers	Cardholder's Billing Address
<input type="text"/>	<input type="text"/>

City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>

Expiration Date	Security Code
<input type="text"/>	<input type="text"/>

Payment Policy & Order Review Continued:



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CANCELLATION POLICY: If requested services have been provided prior to your notice of cancellation, all original charges are applicable. No credits or free exchanges for materials provided with your booth fee that are not required.

UNPAID BALANCES: All services require payment prior to show opening. In the event of an unpaid invoice, a billing fee of \$40.00 will be charged or a 4% finance charge; whichever is greater. After 60 days, accounts are filed with Polk County, IA for nonpayment of services provided.

This form must be returned to process your request.

Send completed form by email to decorateiowa@aol.com or by secure fax to 515-237-8283

We will use this authorization to charge your credit card account for your advance orders and any additional amounts incurred as a result of show site orders placed by your representative.



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Contact Information (Please Print)

Name	Date	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
Company Name		
<input type="text"/>		
Street Address		
<input type="text"/>		
City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>
Event or Show	Booth Number	
43rd Annual Cedar Rapids Sports Show	<input type="text"/>	

ORDER DEADLINES FOR ADVANCE DISCOUNT RATE IS:

Friday, February 5, 2021

ACCESSORIES	Advance Discount	Standard	Quantity	
Chrome Bag Rack	\$26.00	\$31.00		\$
5' Chrome Coat Rack	14.00	17.50		\$
Chrome Easels	17.00	21.00		\$
Chrome Hall Tree	24.50	31.00		\$
Chrome Stanchions	19.50	28.50		\$
4' Velour Rope – Black	10.00	14.00		\$
8' Velour Rope – Black	20.00	28.00		\$
Raffle Drum Small	15.00	21.00		\$
Raffle Drum Large	30.00	42.00		\$



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CHAIRS (Padded Seats and Backs)

Chrome Side Chair	\$14.00	\$20.00		\$
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Choose Color: Blue Gray

Chrome Armchair	22.00	28.00		\$
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Choose Color: Blue Gray

Bar Stool	35.50	43.00		\$
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Color: Gray



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PLAIN TABLES

30" HIGH

	Advance Discount	Standard	Quantity	
4' x 24" x 30"	\$24.00	34.50		\$
4' x 30" x 30"	24.00	34.50		\$
6' x 18" x 30"	29.50	37.75		\$
6' x 30" x 30"	29.50	37.75		\$
8' x 18" x 30"	38.50	44.50		\$
8' x 30" x 30"	38.50	44.50		\$

Topped Only – Add \$10.00 each table

SKIRTED TABLES

30" HIGH (Skirted 3 Sides)

4' x 24" x 30"	\$48.00	\$61.00		\$
4' x 30" x 30"	48.00	61.00		\$
6' x 18" x 30"	56.50	68.75		\$
6' x 30" x 30"	56.50	68.75		\$
8' x 18" x 30"	70.00	79.50		\$
8' x 30" x 30"	70.00	79.50		\$
48" Round (Fully Skirted)	67.50	74.25		\$
60" Round (Fully Skirted)	74.50	82.00		\$

Choose Color: Black Blue Burgundy Gold Green Red Silver White



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PLAIN TABLES

40" HIGH

	Advance Discount	Standard	Quantity	
4' x 24" x 40"	\$34.00	44.50		\$
4' x 30" x 40"	34.00	44.50		\$
6' x 18" x 40"	39.50	47.75		\$
6' x 30" x 40"	39.50	47.75		\$
8' x 18" x 40"	48.50	54.50		\$
8' x 30" x 40"	48.50	54.50		\$

Topped Only – Add \$10.00 each table

SKIRTED DISPLAY

TABLES 40" High

(Skirted 3 Sides)

	Advance Discount	Standard	Quantity	
4' x 24" x 40"	\$61.00	\$74.75		\$
4' x 30" x 40"	61.00	74.75		\$
6' x 18" x 40"	77.50	82.00		\$
6' x 30" x 40"	77.50	82.00		\$
8' x 18" x 40"	81.00	94.50		\$
8' x 30" x 40"	81.00	94.50		\$

Choose Color: Black Blue Burgundy Gold Green Red Silver White

<p>FURNITURE AMOUNT TOTAL (Please enter amount on Policy Payment Form)</p>	<p>\$</p>
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